



Neurology Solutions
9011 Mountain Ridge Drive, Suite 100 Austin, Texas 78759
<https://www.neurologysolutions.com/>

Job Description

Job Title: Physician Assistant
Supervisor: Robert Izor MD

Summary

Provides health care services to patients by performing the following duties.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Performs comprehensive history and physical examinations following team consistency documentation policies.
- Administers diagnostics, interprets, and summarizes results with reference to optimal metabolism, not just the "normal range."
- Develops and implements patient management plans and assists in provision of continuity of care with the provider team in mind.
- Performs and/or supervises therapeutic procedures such as deep brain stimulation programming, injections including botulinum toxins, skin biopsies, IV infusions, and lumbar punctures.
- Develops innovative content and counsels patients on therapeutic protocols; reviews sleep study results; optimizing hormones, growth, development and anti-aging nutrition and lifestyle; mitochondrial enhancement supplements; GI microbiome testing analysis; and probiotic, prebiotic and antimicrobial regimens.
- Assists leadership with design, sourcing and/or production of prescription metabolic drinks, foods, and supplements to optimize health and wellness including diabetes/metabolic syndrome reversal protocols.
- Assist the practice as we expand services including Metabolic Optimization Clinic; Prescription Metabolic Foods/Drinks/Supplements; Physical Therapy; Physical Training; Light Therapy/Photo biomodulation; IV Infusion Clinic; Aesthetic Clinic and cosmetic injection procedures.
- Assists with other duties, as assigned.

Supervisory Responsibilities

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees;

planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Competencies

Job Knowledge - Competent in required job skills and knowledge; exhibits ability to learn and apply new skills; keeps abreast of current developments; requires minimal supervision; displays understanding of how job relates to others; uses resources effectively.

Communications - Expresses ideas and thoughts verbally; expresses ideas and thoughts in written form; exhibits good listening and comprehension; keeps others adequately informed; selects and uses appropriate communication methods.

Problem Solving - Identifies and resolves problems in a timely manner; gathers and analyzes information skillfully; develops alternative solutions; works well in group problem solving situations; uses reason even when dealing with emotional topics.

Business Acumen - Understands business implications of decisions; displays orientation to profitability; demonstrates knowledge of market and competition; aligns work with strategic goals.

Ethics - Treats people with respect; keeps commitments; inspires the trust of others; works with integrity and principles; upholds organizational values.

Adaptability - Adapts to changes in the work environment; manages competing demands; changes approach or method to best fit the situation; able to deal with frequent change, delays, or unexpected events.

Dependability - Follows instructions, responds to management direction; takes responsibility for own actions; keeps commitments; commits to long hours of work when necessary to reach goals; completes tasks on time or notifies appropriate person with an alternate plan.

Judgement - Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process; makes timely decisions.

Quality - Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve performance; monitors own work to ensure quality.

Safety and Security - Observes safety and security procedures; determines appropriate action beyond guidelines; reports potentially unsafe conditions; uses equipment and materials properly.

Qualifications

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience

Physician Assistant licensure in State of Texas. Experience in neurodegenerative disorders, aging medicine, and geriatric care. Self-learning/CME should include a passion for anti-aging medicine including optimizing sleep and lifestyle including nutrition, physical and cognitive fitness.

Language Skills

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

Willingness to perform at least 2 major marketing efforts annually with new and creative content. At least one of these efforts should be a formal presentation. Additional marketing efforts will include content contributions to social media and website blog articles/posts as a shared responsibility with all team providers.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret graphs.

Reasoning Ability

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Medication Management Skills

Ability to adjust dosing and ingredients for complex medications including compounded medications and sterile injectables including careful attention to sterile technique.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to speak clearly and listen in a professional manner. The employee is frequently required to stand, walk, sit and use hands to finger, handle, or feel. The employee is occasionally required to reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Professional and team-oriented personality traits are required for constructive contributions at all practice meetings and during the supervision of collaborating providers. Preparation and active participation will be expected for various operational meetings, occasionally outside of normal business hours and/or at locations outside of the main practice location. Such meetings may occur 1-2 times per month.

Information Technology Skills

Ability to follow protocols for basic troubleshooting and updating computer software including drivers when needed. Learn how to use and optimize software features to maximize productivity and reduce risk of data loss. Follow protocols for network sharing of documents with other providers, restricting edit access for patients and non-NSC third parties. Collaborate with providers to more efficiently use Athena EMR and technical support to enhance IT systems and resolve issues. Create and optimize EMR templates/workflow for efficiency. Follow protocols for patient documentation and instructions for plan of care for consistency between providers. Contribute and optimize shared content for patient care including shared treatment protocols. Collaborate with management using spreadsheets to track productivity, relevant capital costs and/or research data. Avoid accidental data loss whenever possible. Avoid downloading malicious websites and files. Work with IT support staff to keep network secure and minimize risk.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.

Employee Signature

Date

Supervisor Signature

Date